

We currently have an exciting opportunity for a Coordinator – Partnered Delivery to join our People and Performance Group. The role presents a unique opportunity to support and coordinate a range of activities as part of the VPA's new Partnered Delivery Program pilot within a small team of professionals. The Partnered Delivery Program is a pilot of a new innovative delivery pathway for planning projects by the Victorian Planning Authority (VPA). It aims to provide flexible delivery options for projects for councils, authorities and landowners in regional Victoria and metropolitan Melbourne.

To be considered for this position you will have:

- A qualification related to urban and regional planning, property, urban design or equivalent.
- Planning, urban design and / or urban development experience in the public and private sectors, with skills in both local and state government processes and / or development industry procedures.
- Experience in contractor procurement (including specification drafting) management and direction.

All other key selection criteria can be found in the position description which is located under the attachments heading on the Victorian Government Careers website.

How to Apply

To find out more about this opportunity, click the 'Apply Now' button. As part of your application you **must** attach:

- Resume and Covering Letter demonstrating that you meet the key selection criteria found in the Position Description.
- VPA Personal Details Form

For further information or a confidential discussion about the role, please call Dean Rochfort, Executive Director on (03) 9651 9600.

What We Offer

In addition to working in an inclusive and supportive team environment, our employees also enjoy benefits, such as:

- competitive salaries
- opportunities for flexible working arrangements to support work/life balance
- salary packaging of superannuation and leave loading
- generous leave entitlements, including the opportunity to purchase up to an additional eight weeks' leave per annum
- an annual performance and development scheme, with performance-based salary increases
- health and well-being initiatives such as fruit box and flu vaccination
- free access to the VPA's Employee Assistance Program.

Important Information about your application

The VPA believes in diversity and equality and we are committed to ensuring that our workplace is reflective of the Victorian community. We encourage people from different backgrounds to apply, including Aboriginal and Torres Strait Islander people, people from culturally and linguistically diverse backgrounds and people with a disability.

We will offer reasonable adjustments for persons with disabilities who are employees or applicants for employment as part of our commitment to build an inclusive workplace that supports everyone being fully integrated and valued for their contribution.

Note: The VPA is also committed to fair recruitment practices and as such removes all personal information from applications prior to shortlisting. **In order to aid this process, please do not include personal information (name, address, date of birth) in your resume and cover letter and instead provide this information on the Personal Details Form provided.**

Applications for this position close at **11.59 pm** on Friday 27 November 2020.